

Revenue Office  
 144 Tichenor Avenue, Suite 6  
 Auburn, AL 36830



City of Auburn  
 Home of Auburn University

(334) 501-7239  
 Fax (334) 501-7297  
 www.auburnalabama.org

**Contractor's/Subcontractor's Quarterly Report**

**Customer Number:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This Return:
Filed for:
Due Date:
Delinquent after:
For amount received during:

Section 7: License Schedule, Category 12 of the City of Auburn ordinance 1842, requires that contractors/subcontractors working in Auburn purchase a license in a fixed amount, plus remit a license tax of one-fourth of one percent of the total amount of each contract.

The license scheduled further provides that the license tax of 1/4 of 1% shall be paid at the time a permit is issued for the work, "except that the license tax on contracts or projects not requiring a building permit may be combined and paid quarterly on the first day of April, July, October, and January."

This form is provided for your quarterly report of license tax due under the provisions cited above. Please complete the statement below and forward it, with your remittance to: **The City of Auburn, 144 Tichenor Ave. Suite 6, Auburn, Alabama 36830**. For contracts over \$100 not requiring a permit, please provide the statistical information on the bottom of this form.

**Contractors/Subcontractor's Statement**

I hereby certify that during the period shown above, I received \$ \_\_\_\_\_, for contract work performed on which the City of Auburn license tax of 1/4 of 1% has not been paid through a general contractor or myself. I hereby remit my payment in the amount of \$ \_\_\_\_\_. (Add 25% penalty if delinquent plus 1/2 of 1% for each month delinquent.)

Information on contracts in excess of \$100 for which no permit is required. Include contracts performed on Auburn University campus.

This information is needed so that the City of Auburn can furnish other governmental agencies with statistical data concerning construction in Auburn, Alabama.

Contact Names	Contract Amount	Contract Date	Est.Completion Date

**Returns received 60 days after due date will be subject to a Failure to File Penalty of \$50.00.**

**DUE DATES:**

**1st Qtr - April 1st      2nd Qtr - July 1st      3rd Qtr - October 1st      4th Qtr - January 1st**

For Contracts requiring a building permit, you are required to contact the Inspection/Codes Department, City of Auburn, **before beginning work.**