

December 12, 2006

REQUESTS FOR PROPOSALS

The City of Auburn is requesting proposals to provide the following professional services:

CITY OF AUBURN BICYCLE SAFETY BILLBOARD STPTE TE-05

Outdoor Rotary Bulletin Advertisement:

1. Must be a bulletin with minimum dimensions 12 feet x 25 feet and Maximum dimension 14 feet x 48 feet.
2. Bulletin must be 13 mil vinyl (no poster paper)
3. Bulletin must be rotated to at least 4 of the following locations throughout Auburn for a total period of 1 year
 - A. N College Street
 - B. S College Street
 - C. Wire Road
 - D. Hwy 14
 - E. Opelika Road
 - F. East University Drive/Shug Jordan Parkway
 - G. Cox Road
4. Bulletin must be illuminated until at least midnight every night
5. Graphic media must be full color
6. Graphic media must be designed within 14 days of acceptance of proposal by advertisement agency based on guidelines supplied by the City of Auburn
7. A draft copy of the Graphic Media must be provided and approved by the City of Auburn prior to installation.
8. Quote to include production, installation and maintenance of the advertisement for a period of 1 year at a minimum 4 locations
9. Product must be guaranteed against all elements both natural and manmade for a period of 1 year
10. Upon acceptance of quote, a contract must be executed between agency and COA
11. Proposals must be received at City of Auburn by 5 p.m. **January 19, 2007**

Submit proposals to: Brandy Ezelle, Traffic Engineer, Public Works Department, 365-B N. Donahue Drive, Auburn, Alabama 36830.

The Contractor will be required to provide certificates of insurance showing that it carries, or has in force, automobile liability insurance, general liability insurance and workers' compensation insurance. Limits of liability for automobile liability insurance shall be, at a minimum, \$500,000.00 combined single limit. Limits of liability for general liability insurance shall be, at a minimum, \$500,000.00 per occurrence, \$500,000.00 personal and advertising injury, \$500,000.00 general aggregate and \$500,000.00 products/completed operations aggregate. General liability insurance will include coverage for contractually assumed liability. If general liability coverage is on a claims-made basis, the Contractor will maintain coverage in force for a

period of two (2) years following the termination of the contract. Workers' compensation insurance shall provide statutory workers' compensation coverage and employers' liability coverage with limits of, at a minimum, \$500,000.00 each accident, \$500,000.00 disease – each employee and \$500,000.00 accident, \$500,000.00 disease – policy limit.

The certificate of insurance shall provide the City with thirty (30) days written notice of cancellation of any of the coverages named in said certificate.

The City will be named as additional insured under the Contractor's general liability insurance and automobile liability insurance policies.

The Contractor shall require certificates of insurance from sub-contractors. Sub-contractors will carry limits of insurance equal to or greater than those carried by the Contractor. These certificates shall evidence waivers of subrogation in favor of the City and the Contractor and shall be made available to the City upon request.

The Contractor agrees to indemnify, hold harmless, and defend the City, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorneys fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with the activities of the Contractor, its employees, or its sub-contractors in connection with the work to be performed under this contract. The Contractor agrees to purchase liability insurance to cover this indemnity obligation.

This contract may not be assigned by the Contractor without the written permission of the City.

This contract will be interpreted according to the laws of the State of Alabama.

Legal action arising from the performance of this contract will be filed in the Circuit Court of Lee County, Alabama located in Opelika, Alabama or the Federal District Court for the Middle District of Alabama located in Montgomery, Alabama.

The provider is responsible for acquiring the appropriate business licenses and permits to conduct work with the City of Auburn.

The award of the contracts, if to be awarded, will be made within sixty (**60**) calendar days after receipt of proposals, unless longer time is agreed upon by both the City and Contractor. The successful bidder will be notified by telephone or letter mailed to the address shown on his proposal that his proposal has been accepted and that he has been awarded the contract.

CITY OF AUBURN, ALABAMA

Karen S. Broome
Purchasing Officer

FOR SPECIFIC INFORMATION CONCERNING THIS PROJECT, PLEASE CONTACT BRANDY EZELLE, 334 501 3000.

City of Auburn
Request For Proposal
Bicycle Safety Billboard
January 19, 2007 5 P.M.

Name of Vendor: _____

Contact Name: _____

Amount of Proposal: _____

Street Address: _____

City/State/ZIP: _____

Telephone/Fax: _____