

July 26, 2006

INVITATION TO BID

Sealed bids will be received by the City of Auburn, Alabama, until 9:30 a.m. local time, Tuesday August 8, 2006, in the Office of the City Manager, 144 Tichenor Avenue, Auburn, Alabama, at which time they will be publicly opened and read for furnishing the following:

42" Plus Large Format Color Scanner

The City reserves the right to select the lowest responsible bidder as the best interest of the City may require, to award the purchase contract from any of the bids, to reject any and all bids, and to waive any informalities in bids received. Bids will be good for sixty **(60)** days after being opened by the City of Auburn, Alabama.

Bids must be submitted upon the standard forms furnished by the City of Auburn, Alabama. No bids may be withdrawn for a period of sixty **(60)** days after the scheduled closing time for the receipt of bids. A sealed envelope must be delivered to City Hall or mailed, addressed to:

City Manager, City of Auburn
144 Tichenor Avenue
Auburn, Alabama 36830

The envelope must be plainly marked on the outside as follows:

BID: 42" Plus Large Format Color Scanner
OPENING: 9:30 A.M.
DATE: TUESDAY, AUGUST 8, 2006

The successful bidder will note that the City pays by invoice on each Friday of the month. Invoices must be received by accounts payable at least seven (7) days before the scheduled check date. If you have any questions concerning billing, please contact our accounts payable office at 334.501.7237 or 334.501.7238.

CITY OF AUBURN, ALABAMA

Karen S. Broome
Purchasing Officer

FOR INFORMATION CONCERNING THIS PROJECT, PLEASE CONTACT GEORGE HOLMES AT 334.501.3002.

Bid Specifications

- 1) Must be fully compatible with Laserfiche document imaging/management system.
- 2) TWAIN Drivers
- 3) Support Microsoft Windows XP operating system/ready for Microsoft Windows Vista
- 4) 42" Wide image area – 6" to 42" scan width with unlimited scan length
- 5) Stand and document basket
- 6) Support TIFF file format
- 7) Scanning speed of 3 IPS for color, 6 IPS for monochrome
- 8) Front Loading
- 9) Firewire and/or USB 2.0 connectivity
- 10) SCSI connectivity
- 11) 10/100/1000 Ethernet Connectivity

Please provide (2) copies of full scanner specifications and features of included scanning software (such as WideImage).

Please provide terms and price of warranty and warranty renewal options with bid.

The City of Auburn has determined that the IDEAL Puma or Vidar Atlas H42 meets these specifications. This manufacturer's reference is not intended to be restrictive but descriptive of the type and quality the City of Auburn desires to purchase. Bids for similar manufactured items of like quality will be considered if the bid is fully noted with manufacturer's brand name and model. The City of Auburn reserves the right to determine products of equal value. Vendors will not be allowed to make unauthorized substitutions after award is made.

TO: City of Auburn

We, the undersigned, propose to furnish the item listed below and guarantee that if we are awarded the bid, we will furnish this good in accordance with the attached specifications. **THIS FORM MAY BE COPIED IF YOU WISH TO MAKE AN ALTERNATE BID.**

42" PLUS LARGE FORMAT COLOR SCANNER

TOTAL BID: _____

WARRANTY TERMS: _____

WARRANTY PRICE: _____

WARRANTY RENEWAL OPTIONS: _____

BID PRICE IS GUARANTEED FOR SIXTY (60) DAYS AFTER BEING OPENED BY THE CITY OF AUBURN

Authorized Signature

Name of Firm

Printed Name of Signee

Address

Date

City, State, Zip

Phone/Fax No.