

April 24, 2007

INVITATION TO BID

The City of Auburn will receive sealed bids until 3:00 p.m., Tuesday, May 8, 2007, in the Office of the City Manager, 144 Tichenor Avenue, Auburn, Alabama, and then publicly open and read for furnishing all labor, equipment, and materials necessary for the complete construction of the following project:

Fire Station #1 – Painting, Floor Coating, and New Flooring

General scope of work will consist of prepping and painting the exterior and interior of the fire station, installing new flooring or carpet in kitchen, dining room, day room, front offices and hallways, and floor coating the truck room floor. Provide all materials, labor, equipment, services and perform all operations in connection with the general scope of work described. These will be considered as three (3) separate and individual bids and should be bid as such. You may bid on any one or all of the bids as listed.

There will be mandatory pre-bid walk-thru on Thursday, May 3, 2007 at 1:00 pm CST at which time the areas to be refurbished will be shown. This walk thru will be held at Fire Station #1, 359 East Magnolia Avenue, Auburn, AL.

Guarantee will be required with each bid applicable as follows: At least five percent (not to exceed \$10,000) of the amount bid in the form of a certified or cashier's check or bid bond payable to the City of Auburn, Alabama. The bid bond is required on all projects that are \$10,000 or more.

Your attention in particular is invited to the "Information for Bidder's", which is to be followed in all respects. The City reserves the right to select the lowest responsible bidder as the best interest of the City may require, to award the purchase contract from any combination of the bids, to reject any and all bids, and to waive any informalities in bids received. The City reserves the right to select additive alternates based on funding. Bids will be good for sixty (60) days after being opened by the City of Auburn, Alabama.

Bids must be submitted upon the standard forms furnished by the City of Auburn, Alabama. No bids may be withdrawn for a period of sixty (60) days after the scheduled closing time for the receipt of bids. A sealed envelope must be delivered to City Hall or mailed, addressed to:

Purchasing Officer, City of Auburn
144 Tichenor Avenue, Suite 5
Auburn, Alabama 36830

The envelope must be plainly marked on the outside as follows:

BID:	FIRE STATION #1
OPENING:	3:00 PM LOCAL TIME
DATE:	TUESDAY, MAY 8, 2007

The successful low bidder is responsible for acquiring the appropriate business licenses and permits to conduct work with the City of Auburn, including a state license in accordance with Chapter 8, Title 34 of the Code of Alabama 1975. Any non-Alabama bidders must submit a written opinion from an attorney stating the amount, if any, of preference granted by law to businesses in his state of residence.

The award of the contract, if to be awarded, will be made within sixty (60) calendar days after opening of proposals to the lowest responsible bidder whose proposal complies with the requirements of the invitation to bid. Should no award be made within the sixty (60) days, all proposals will be rejected unless the successful bidder agrees in writing to a stipulated extension in the time limit for award.

The City of Auburn believes fully in equal opportunity in the provision of supplies, equipment, construction and services. Positive steps should be taken to assure that small business, minority businesses and women's businesses are given many opportunities to provide the above-mentioned services when economically feasible. In the case of construction projects, the City of Auburn shall rely on individuals or firms seeking to do business with the City of Auburn to ensure that such above-mentioned businesses are given ample opportunity to participate on a sub-contractual basis.

The contractor agrees in all events to use in the project materials, supplies and products manufactured, mined, processed or otherwise produced in the United States or its territories if the same are available at reasonable prices. If the contractor determines that said items are not available at a reasonable price, he must first contact the City of Auburn and obtain approval for the use of other materials, supplies and products.

In the event a contractor violates the provisions of this section, the City may at its election, assess against the contractor liquidated damages in an amount of not less than two hundred dollars (\$200.00) nor more than 20% of the gross amount of the contract, as deemed appropriate by the City.

Payments are mailed on each Friday of the month. Pay requests must be reviewed and approved by the appropriate City representatives (architect, if applicable, inspector, project manager and department head) and received by Accounts Payable at least seven (7) days prior to the scheduled mailing date. The City of Auburn will process only one invoice per month for partial payment to the contractor. If you have any questions concerning billing, contact our Accounts Payable office at 334.501.7237 or 334.501.7238.

The contractor will be required to provide certificates of insurance showing that it carries, or has in force, automobile liability insurance, general liability insurance and workers' compensation insurance. Limits of liability for automobile liability insurance shall be, at a minimum, \$1,000,000.00 combined single limit. Limits of liability for general liability insurance shall be, at a minimum, \$1,000,000.00 per occurrence, \$1,000,000.00 personal and advertising injury, \$1,000,000.00 general aggregate and \$1,000,000.00 products/completed operations aggregate.

General liability insurance will include coverage for contractually assumed liability. If general liability insurance coverage is on a claims-made basis, the contractor will maintain coverage in force for a period of two (2) years following completion of the work specified in the agreement. Workers' compensation insurance shall provide statutory workers' compensation coverage and employers' liability coverage with limits of, at a minimum, \$500,000.00 each accident, \$500,000.00 disease- each employee and \$500,000.00 accident, \$500,000.00 disease – policy limit.

The certificate of insurance shall provide the City with thirty (30) days written notice of cancellation of any of the coverage named in said certificates. *The City of Auburn will be shown as additional insured under the contractor's general liability and automobile liability insurance policies for the work to be performed.*

The contractor agrees to indemnify, hold harmless, and defend the City, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorneys fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with the activities of the contractor, his employees, or his sub-contractors in connection with the Work to be performed under the contract. Contractor shall purchase liability insurance to cover this indemnity obligation.

The contractor shall require certificates of insurance from subcontractors. Subcontractors will carry limits of insurance equal to or greater than those carried by the contractor. These certificates shall be made available to the City before the Letter of Notice to Proceed is issued.

At the City's discretion, the contractor may be required to have in force higher limits than amounts mentioned above and/or broader coverage than normally carried by the contractor. Questions concerning insurance coverage may be directed to the Risk Manager, D'Arcy Wernette at 334.501.7243.

CITY OF AUBURN, ALABAMA

Karen S. Broome
Purchasing Officer

FOR SPECIFIC INFORMATION CONCERNING THIS PROJECT, PLEASE CONTACT
LARRY LANGLEY AT (334) 501-3160.

SCOPE OF WORK AND BID

FIRESTATION #1 – EXTERIOR AND INTERIOR PAINTING

A) Exterior Painting

1. Preparation

- a. Wash down all exteriors of building
- b. Apply caulking as needed

2. Painting

- a. Apply primer coat as needed to soffit
- b. Apply one finish coat of exterior paint on soffit, doors, trim

B) Interior Painting

1. Preparation

- a. Caulk as needed
- b. Patch walls as needed

2. Painting

- a. Apply primer coat as needed
- b. Apply one finish coat on all walls and trim

We, the undersigned, propose to furnish the labor, materials and equipment necessary to perform the above scope of work and guarantee that if we are awarded the bid, we will perform this work in accordance with the attached specifications.

TOTAL BID: _____

Exceptions to specifications: _____

BID PRICE IS GUARANTEED FOR SIXTY (60) DAYS AFTER BEING OPENED BY THE CITY OF AUBURN

Authorized Signature	Name of Firm
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Printed Name of Signee	Address
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Date	City, State, zip
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	Phone/Fax No.
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SCOPE OF WORK AND BID

FIRESTATION #1 – FLOOR COATING OF TRUCK ROOM FLOOR

A) Prep, prime, and apply floor coating as necessary for system

Please include any literature with bid that will explain steps and requirements necessary to complete the system you are bidding.

We, the undersigned, propose to furnish the labor, materials and equipment necessary to perform the above scope of work and guarantee that if we are awarded the bid, we will perform this work in accordance with the attached specifications.

TYPE OF FLOOR COATING SYSTEM (ex: high performance, water based):

TOTAL BID: _____

Steps & Requirements (ex: sweeping, no traffic time, crack filling) : _____

BID PRICE IS GUARANTEED FOR SIXTY (60) DAYS AFTER BEING OPENED BY THE CITY OF AUBURN

Authorized Signature

Name of Firm

Printed Name of Signee

Address

Date

City, State, zip

Phone/Fax No.

This form may be copied to bid any alternate systems.

FIRESTATION #1 – KITCHEN, DINING ROOM, HALLWAY, AND OFFICE FLOOR COVERING

- A) Remove existing carpet and dispose.
- B) Prep area for new carpet
- C) Prep old tile for installation of new tile over existing.
- D) Install baseboards.
- E) Reuse old quarterround molding around cabinets if possible.

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TOTAL BID: _____

Exceptions to specifications: _____

BID PRICE IS GUARANTEED FOR SIXTY (60) DAYS AFTER BEING OPENED BY THE CITY OF AUBURN

Authorized Signature

Name of Firm

Printed Name of Signee

Address

Date

City, State, zip

Phone/Fax No.