

April 14, 2006

### **INVITATION TO BID**

Sealed bids will be received by the City of Auburn, Alabama, until 10:00 a.m., local time, on May 3, 2006, in the Office of the City Manager, 144 Tichenor Avenue, Auburn, Alabama, and then publicly opened and read for furnishing the following:

#### **SERVICE AND CHEMICAL CONTRACT FOR CITY POOLS**

Bid specifications are attached. The City of Auburn is requesting bid prices for chemical and service contract for the City's two (2) pools. The City reserves the right to choose either a one year or three year contract based on pricing. Please direct any questions to Phil Dunlap, Parks and Recreation Department, 334.501.2939.

The City reserves the right to select the lowest responsible bidder as the best interest of the City may require, to award the purchase contract from any of the bids, to reject any and all bids or parts thereof and to waive any informalities in bids received. Bid prices will be good for six (6) months after being opened by the City.

Bids must be submitted on the attached form within a sealed envelope addressed:

City Manager, City of Auburn  
144 Tichenor Avenue  
Auburn, Alabama 36830

Envelope must be plainly marked on the outside as follows:

BID: City Pool Chemical and Service Contract  
OPENING: 10:00 a.m., local time  
DATE: May 3, 2006

The contractor will be required to provide certificates of insurance showing that it carries, or has in force, automobile liability insurance, general liability insurance and workers' compensation insurance. Limits of liability for automobile liability insurance shall be, at a minimum, \$1,000,000.00 combined single limit. Limits of liability for general liability insurance shall be, at a minimum, \$1,000,000.00 per occurrence, \$1,000,000.00 personal and advertising injury, \$1,000,000.00 general aggregate and \$1,000,000.00 products/completed operations aggregate. General liability insurance will include coverage for contractually assumed liability. If the general liability insurance coverage is written on a "claims-made" basis, the coverage will remain in force for two (2) years following the end of this agreement. Workers' compensation insurance shall provide statutory workers' compensation coverage and employers' liability coverage with limits of, at a minimum, \$500,000.00 each accident, \$500,000.00 disease- each employee and \$500,000.00 accident, \$500,000.00 disease – policy limit.

The certificate of insurance shall provide the City of Auburn, Alabama (City) with thirty (30) days written notice of cancellation of any of the coverage named in said certificate.

The City will be named as additional insured under the contractor's general liability insurance and automobile liability insurance policies.

The contractor shall require certificates of insurance from subcontractors. Subcontractors will carry limits of insurance equal to or greater than those carried by the contractor. These certificates shall evidence waivers of subrogation in favor of the contractor and the City, and shall be made available to the City upon request.

At the City's discretion, the contractor may be required to have in force builder's risk coverage and/or higher liability limits than that mentioned above and/or broader coverage than normally carried by the contractor.

The contractor agrees to indemnify, hold harmless, and defend the City, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorneys fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with the activities of the contractor, its employees, or its sub-contractors in connection with the work to be performed under this contract. The contractor agrees to purchase liability insurance to cover this indemnity obligation.

The contract will be interpreted according to laws of the State of Alabama.

Legal action arising from the performance of this contract will be filed in the Circuit Court of Lee County, Alabama located in Opelika, Alabama or the Federal District Court for the Middle District of Alabama located in Montgomery, Alabama.

The contract may not be assigned by the contractor without written permission of the City of Auburn.

Questions concerning insurance coverage may be directed to the Risk Manager, D'Arcy Wernette at 334.501.7243.

The successful bidder must possess or obtain appropriate license to conduct business in the City of Auburn.

The successful bidder will note that the City pays by invoice on each Friday of the month. Invoices must be received by accounts payable at least seven (7) days before the scheduled check date. If you have any questions concerning billing, contact our accounts payable office at 334.501.7237 or 334.501.7238.

CITY OF AUBURN

Karen S. Broome  
Purchasing Officer

## **INSTRUCTIONS TO BIDDERS**

It is the intent of this document to solicit bids for the City of Auburn, Alabama (herein referred to as the City) from vendors interested in providing the service and chemical contract at the City's two (2) pools.

All bids must be submitted on the form provided.

### **CITY OF AUBURN, AL BID SPECIFICATIONS**

#### **Chemical and Service Contract for City Pools**

#### **GENERAL**

1. Must provide Strantol controller factory-trained technician on staff with current Commercial Pool Operator (CPO) Certification.
2. Must provide two (2) visits to the pools in the off-season and six (6) visits during the season.
3. furnish the necessary chemicals, i.e. Pulsar Chlorine Briquettes ONLY, Soda Ash, Sodium Bicarbonate, Calcium Chloride, Stabilizer, and Trichlor for baby pools.
4. Must be able to supply all necessary replacement parts for the feed systems including Stranco System 5 controller, Pulsar Chlorinator, and Stranco CO2 feeders.
5. Service and provide parts for recirculation pumps.
6. Recalibrate and standardize the Strantol System 5 controllers.
7. Test and Record Water conditions.
8. Clean strantol probes and verify proper voltage.
9. Clean and verify working condition of Pulsar Chlorine feed system.
10. verify working conditions of PH feeders; Inspect and clean injectors.
11. Inspect Flow gauges
12. Consult Aquatic manager on any problems, leaking in the system, chemistry problems, and any mechanical problems.

